

Pastoral Council Minutes

Date: May 4, 2026 7:00PM

Attendance:

Member	Present	Member	Present	Member	Present
Anna Fowler	x	Michelle Kaiser	x	Tina Subasic	x
Ferrel Guillory		Mike Wrzesien	x	Will Lundrigan	x
Heather Curran	x	Quyen Le	x	Steve Vebber	X
John Price	x	Robert McKinney	x	Fr. James Singarayar	x
Mae Villanueva	x	Sawyer Lisk		Fr. Chris Koehn	x
Marie Bagin	x	Shailesh Maingi	x		

AGENDA:

Location: [Zoom](#) and Anthony Conference Room

Presider: Fr. Chris Facilitator: Mae Secretary: Heather

1. Opening Prayer – Anna Fowler

2. Approval of Minutes

- Motion to approve the minutes as submitted by Anna Fowler
- Second motion to approve by Will Lundrigan
- Approved as submitted by the council

3. General Updates –

a. Announcements –

i. Prayer for Compassionate Leaders – 6/24

- The intentions for leaders will be collated and shared with the leaders prayed for through this gathering

ii. Meeting Schedule for FY 26-27

- June 22nd @ 6:30pm will be a Pastoral Council social potluck. We will say goodbye to those rotating off the council and welcome new members. Social to take place at the rectory.

b. Transitions

- Tina Subasic has agreed to be the new Pastoral Council Chair
- John Price has agreed to be the Pastoral Council Vice Chair
- At the June meeting we will meet the new at large, TFS, and youth council members

c. Finance Update – Steve Vebber

- Currently, offertory remains 5.3% ahead of last year's giving
- Number of registered families have increased last few months
- School registrations are ahead of budget
- Father Chris reinforces the goal to increase electronic offertory giving
- FC is exploring a potential new TipTap machine that allows individuals to enter the value they'd like to give. More information to come.
- Next Finance Council meeting is June 1st

4. Ongoing Business – 40 minutes

- Planning for Year of St. Francis Jubilee
 - Sign in narthex is up

- i. New art coming from TFS at the welcome location
 - ii. Website is updated with a pilgrim landing page
 - i. Franciscan events happening in the parish are highlighted on the site
 - iii. Audio tour being worked will be accessible with a QR code with 4 narrators from the parish
- b. Strategic Planning Update
 - i. A strategic plan Report Card Committee is being formed of 12 parishioners divided into 3 priority missions of the strategic plan (Encounter, Community, Mission) with an additional team focused on ensuring plan integrity including members of the original strategic planning team.
 - 1. Committee participants will confirm participation with Mae by May 10th
 - ii. This committee will commit to 2 years of working to review the progress of the strategic plan and providing recommendations for addressing identified gaps in plan fulfillment.
 - iii. Timeline for committee review and collaboration with staff through the summer with recommendations and feedback provided to staff prior to completion of parish budgeting.
 - iv. Mae recommends the Pastoral Council Vice Chair serve as the representative to the RCC and ensure open channels of communication and accountability between the two groups.
- c. Confessional / Chapel Changes
 - i. Pastoral council is in favor of creation of a confessional in St. Mary of the Angel's chapel
 - ii. Moving forward a design sketch will be submitted to the firm assisting with work at TFS

5. New Business – 20 minutes

- a. Annual State of the Parish check-in (Dean's Meeting on June 11)
 - i. Prompt to the committee for consideration: What is going well? Where are we struggling?
 - 1. Parish young adult group has gained traction, recently completing a day retreat. Consensus in conversation highlights importance providing a space for young adult fellowship. There is a need for strengthened staff support for growth and support of young adult ministries.
 - 2. Our parish does feel that it has reached a period of stability with greater energy for advancement of parish initiatives. Staff stability has empowered a sense of stability among the parish.
 - 3. Women's Ministry was highlighted as an outstanding example of a ministry that has grown, stabilized and has a wide range of parishioners participating and engaged.
 - 4. Our youth are actively engaged in the community and it highlights a vibrancy of our community. Youth are participating because they want to be involved on a deeper level

5. We do need to continue to work more in enhancing youth involvement
6. A retreat has been scheduled at St. Francis Springs for the staff leading the children's, middle school and high school ministry leaders
7. Our hospitality can be improved and broadened
8. Formation and witness for our adult parishioners needs attention
9. One question is how do we serve the broader community?
 - Desire is for parish to tell more stories of how the ministries and parishioners have positively impacted

6. Fr. Chris's Comments

- a. Fr. Chris encourages all pastoral council members to share their feedback with Mae for the Deanery meeting
- b. Fr. Chris also encourages all to direct parishioners with concerns, positive feedback or needs to speak with pastoral staff.
- c. Fr. Chris is working with our former Franciscan friars in the planning and design of changes to sanctuary.
- d. Changes are being made to the process for completing sponsorship forms. Newly requiring those having forms completed to meet with staff and provide an opportunity to engage individuals.

7. Close

- a. Agree Actions and Owners
 - a. Mae to create sign-up genius for Potluck Social
 - b. Council members to share thoughts and feedback for deanery discussion to Mae by June 1st
- b. Closing Prayer

Next PC Meeting: June 22, 2026- PC Social

Franciscan Values in Action