



## Pastoral Council Agenda

Date: 06/06/2023, 7:00PM

### Attendance:

Member	Present	Member	Present	Member	Present
Delynn Alexander		Robert McKinney	x	Steve Vebber	x
Msgr. Michael Clay	x	Shailesh Maingi	x	Mae Villanueva	x
Anna Fowler	x	Mary Makhoul		Gladys Whitehouse	x
Fr. Alex Gonzalez		Benjamin Pappas	x	Mike Wrzesien	x
Tricia Henry	x	Kathy Sales	x		
Jacob House	x	Cathy Smith	x		

Guests: JaVon Hansknecht, Tim Hetzel, Dina DeRe, Mike McGrail

### AGENDA:

Location: [Zoom](#) and Anthony Conference Room

Presider: Fr. Michael Facilitator: Jacob Recorder: Cathy

1. Opening Prayer
2. Approval of Minutes
3. Staff Update
4. General Updates
  - a. Pastoral Council Updates
  - b. Action Item Review
  - c. Finance Q&A
4. Ongoing Business
  - a. Communications Review
  - b. Pastoral / Strategic Planning Update
5. New Business
  - a. None
6. Close
  - a. Agree Actions and Owners
  - b. Closing Prayer
7. Next PC Meetings: Jun 6

### Minutes

1. Opening Prayer
2. Approval of Minutes – Minutes were approved – view [here](#)
3. Staff Introductions – Welcome to our new staff!
  - a. JaVon Hansknecht, Director of Justice and Peace
    - i. Most recently served in many roles in DC working for So Other Might Eat, an emergency services provider
  - b. Dina DeRe, Admin Asst for Pastoral Care and J&P
    - i. Is supporting J&P, St. Francis Serves, Pastoral Care, funeral care, and the Columbarium
  - c. Tim Hetzel, Director of Youth and Young Adult Ministry
    - i. Will be helping youth have a relationship with Christ and a relationship with the Church, will oversee Mercy Camps, Confirmation program
  - d. Coordinator of Liturgy and Sacraments – open position posted
  - e. Coordinator of Middle School Formation – open position posted

- f. Director of Pastoral Care – search is in progress
- 4. General Updates
  - a. Pastoral Council Changes
    - i. Members ending terms: Delynn Alexander, Gladys Whitehouse, Cathy Smith, Fr. Alex Gonzalez
    - ii. New PC Chair: Mae Villanueva, who is signing on for a new term
    - iii. New members: Marie Bagin, Ferrol Guillory, Fr. James Singarayar
    - iv. Open positions: Preschool rep, Youth rep, At-large rep
  - b. Action Item Review – see page 3 of slides [here](#)
    - i. **Action: Continue outreach to youth – Jacob / Ben**
    - ii. **Action: Livestream Survey - Fr. Michael to review final livestream survey and approve going forward**
    - iii. **Actions: Listening to margins**
      - 1. **Create paper copy of survey for those asking the questions, e.g. for Eucharistic ministers, for prison ministers**
      - 2. **Members of PC review survey question at the links on page 4 of the slides [here](#)**
      - 3. **Create communication plan to proceed**
  - c. Finance Council update
    - i. Budget for 2023-2024 fiscal year has been approved
    - ii. Priorities in budget are: focus on J&P initiatives, expanding youth and young adult formation, paying employees a competitive wage, funding so all can afford a Catholic education, and support for the aging campus
    - iii. School budgets are based on TFS enrollment of 658 and Preschool enrollment of 160
    - iv. The accepted TFS budget brings teacher salaries to 97% of the published state scale, two years earlier than planned
    - v. Paying off Siena loan allows bigger contributions to the maintenance reserve fund
    - vi. YTD fiscal is ahead of budget in all categories
    - vii. Offertory is 5% ahead of last year
    - viii. Columbarium sales are on fire
    - ix. **Request was made to have earlier and more collaboration on the budget between the Finance Council and the Pastoral Council**
  - d. Bulletin and communication plan
    - i. New bulletin is evolving
    - ii. New bulletin has links to Realm, St. Francis Serves, social media
    - iii. Survey data on the bulletin indicates more people are reading more of the existing content
      - 1. Most important content: Pastor comments, upcoming events, editorial comments
    - iv. Data also shows the social media platform users are growing very well
    - v. New format drives active engagement in parish information, not passive
    - vi. Continuing focus on evangelization
    - vii. Looking for more video content, images
    - viii. Discussing a youth Facebook takeover where youth control all content for a day

- ix. **Request was made to add links on the parish website to the parish history documents, the Councils and members, and the school boards and members**
- x. St. Francis Serves – has had soft rollout, planning a hard rollout for the fall
  - 1. St. Francis Serves brought two families to the parish because they were able to see and sign up for all the varied ministries available
  - 2. Training plan will include communications committee and will investigate what other churches have had success with
- 3. Ongoing Business
  - a. Pastoral / Strategic Plan
    - i. Strategic plan committee has been named
      - 1. Monsignor Clay
      - 2. Michael McGrail
      - 3. Mae Villanueva
      - 4. Kate Shiring
      - 5. Shawn Tenace
      - 6. Melissa Yeazel
      - 7. John Price
      - 8. Eyram Klu
      - 9. Micah Slusser
      - 10. Jacob House
      - 11. Pete Russo\*
      - 12. Kathy Sales (ex officio)
      - 13. Diogenes Ruiz (ex officio)\*
    - ii. Next steps are to review existing inputs including the 2019 summit notes, the Synod listening session priorities and other inputs
- 4. Close
  - a. Agree Actions and Owners
  - b. Closing Prayer
- 5. Next PC Meetings: 7 PM in Anthony Conference Room on Aug 1, Sept 26, Nov 14, Jan 16, Feb 13, Apr 9, and Jun 4

\* Added to Committee after the June 6th Pastoral Council meeting