



Ministry Driver Information and Liability Insurance Acknowledgment

Thank you for your interest in ministry participation at the Catholic Community of St. Francis of Assisi. We welcome all who come to us and appreciate your generous sharing of your time and talent with our community of faith.

As part of your ministry duties, you may be asked to drive your vehicle or a rented vehicle, with or without passengers. For protection against liability claims, there are insurance requirements for being in this ministry. This protects anyone who sustains injuries or damage, as well as you as a driver and our parish. Listed below are requirements and recommendations for ministry drivers.

DRIVER INFORMATION:

Name: _____ Date of Birth: _____

Address: _____ Phone: _____

___ **Provide a copy** of your driver's license (you must have a valid driver's license from a state in the US).

___ **Provide a copy** of your auto insurance card if driving a personal vehicle
You must have liability insurance as required by the state of North Carolina.

It is strongly recommended that any employee or volunteer driving a privately owned vehicle for ministry transportation have an umbrella insurance policy for liability up to \$1,000,000. While this coverage is not required in North Carolina, it is a relatively inexpensive addition to your required coverage that will better protect you and others in the event of an accident. You may already have this coverage. If not, it is advisable to add it to your existing coverage.

The insurance carrier for parishes in the Diocese of Raleigh *does not* cover damage to personal vehicles or personal injury for anyone in the vehicle. Insurance follows the owner of the vehicle. The Diocese of Raleigh cannot insure a vehicle that it does not own.

Have you had citations or convictions of any of the following in the last three years: (YES) or (NO)

- a) Driving under the influence of alcohol or drugs _____
- b) Hit and run _____
- c) Failure to report an accident _____
- d) Negligent homicide arising out of use of a motor vehicle _____
- e) Using a motor vehicle for the commission of a felony _____
- f) Permitting an unlicensed person to drive _____
- g) Reckless driving _____
- h) Other driving violation _____ Explain: _____

In order to provide for the safety of your passengers, if you answered yes to any of the above questions or if you do not have a current valid driver's license and required insurance, we may disqualify you as a ministry driver. It is required that drivers will abide by the North Carolina seat belt law. It is required that drivers have experience operating the type of vehicle used for the ministry transportation.

If the status of any of the above citations or convictions changes you are required to notify the ministry coordinator and discontinue ministry driving.

CERTIFICATIONS:

I certify that the information given on this form is true and correct to the best of my knowledge. I understand that as a ministry driver, I must hold a valid driver's license and have the required insurance coverage in effect on any vehicle used for St. Francis of Assisi ministries. If I receive any citations or convictions I may no longer be able to drive for this ministry.

(Driver Signature)

(Date)