



Pastoral Council Minutes

Date: 01/17/2023, 7:00PM

Attendance:

Member	Present	Member	Present	Member	Present
Delynn Alexander	x	Robert McKinney	x	Steve Vebber	x
Msgr. Michael Clay	x	Shailesh Maingi	x	Mae Villanueva	x
Anna Fowler	x	Mary Makhlof	x	Gladys Whitehouse	x
Fr. Alex Gonzalez	x	Benjamin Pappas	x	Mike Wrzesien	x
Tricia Henry	x	Kathy Sales	x		
Jacob House	x	Cathy Smith	x		

AGENDA:

Location: [Zoom](#) and Anthony Conference Room

Presider: Fr. Michael Facilitator: Jacob Recorder: Cathy

1. Pastoral Council Photo in Gathering Space
2. Opening Prayer
3. Approval of Minutes, Approval to publish TTM Minutes
4. General Updates
 - a. Finance Update – Steve Vebber
 - b. Bulletin/Web & Staff Update – Kathy Sales
5. Ongoing Business
 - a. Open action items from last meeting
 - i. Livestream survey – Mike Wrzesien
 - ii. Synod Team follow-up meeting – Jacob House
 - b. Synod @ SFA
6. New Business
 - a. Strategic/Pastoral Plan Refresh – Jacob House
 - b. Evangelization Committee – Monsignor
7. Close
 - a. Agree Actions and Owners
 - b. Closing Prayer
8. Next PC Meetings: Mar 7, Apr 18, Jun 6

Minutes

1. Pastoral Council Photo in Gathering Space
2. Opening Prayer – Petitions on needs or opportunities that the parish/school should unify around
3. Minutes of 11/16/2022 were approved
 - a. No objections were raised about publishing the minutes of PC meetings
 - b. **ACTION: Upload minutes to Google Docs - Jacob**
4. General Updates
 - a. Finance Update – Steve Vebber
 - i. The Finance Council has approved a 3% tuition increase for the next fiscal year budget for TFS and the preschool
 - ii. Approval was given to add a counselor position at TFS
 - iii. Offertory on plan

- iv. Harvest Moon achieved their financial goal and more
 - v. Columbarium is completed. Niche sales have opened.
 - vi. Maintenance plan for the campus is in place for next 12 months, also there is a 20 year plan
 - b. Bulletin/Web & Staff Update – Kathy Sales
 - i. Bulletin
 - 1. Survey on the bulletin had approx. 1000 responses
 - 2. Highest read: Pastors comments, publicity for upcoming events, week at-a-glance
 - 3. Some small percentage want/need a paper bulletin
 - 4. Proposal is a two-sided bulletin that is the means to direct people to the website and/or social media sites and/or the new St. Francis Serves volunteer management site
 - 5. New bulletin will be sent via email
 - 6. Those that want paper will need to sign up to receive it
 - 7. Website is intended to be the major platform for communicating
 - 8. Launch for new parish website – End of January
 - 9. Launch for new bulletin – Mid/Late February
 - 10. Launch of St. Francis Serves - February
 - 11. **ACTION: In June 6 meeting, review experience and feedback on the new bulletin format and new website – All PC**
 - ii. Staff update
 - 1. Young Adult ministry has been added as a formal part of the position description for the Formation Director
5. Ongoing Business
- a. Open action items from last meeting
 - i. Livestream survey – Mike Wrzesien
 - 1. Driven by request of more mature parishioners to have an adult homily instead of children’s homily on the weekly streamed mass
 - 2. About 250-300 watch the streamed mass
 - 3. Appears to be primarily 55+ audience
 - 4. Survey will be included in the live stream, likely before mass starts, to gather information
 - 5. **ACTIONS: Post the survey questions on Google Docs – Mike Provide feedback to Mike on the survey by Feb 3 – All PC**
 - ii. Synod Team follow-up meeting – Jacob House – TABLED
 - 1. **ACTION: Create and send a video on synodality with documents and action items included to all PC – Jacob**
 - b. Synod @ SFA
6. New Business
- a. Strategic/Pastoral Plan Refresh – Jacob House – TABLED
 - i. **ACTION: Create and send a video on the strategic plan update with documents and actions included to all PC - Jacob**
 - b. Evangelization Committee – Monsignor
 - i. Msgr’s biggest concern is evangelization
 - ii. Trends show that by 2040 the Catholic Church in the US will fade in significance
 - iii. Focus needs to be on First Evangelization: Believing in God, Jesus and the Holy Spirit and believing they want a relationship with me and to be a part of my life.

- iv. Msgr is establishing a task force to study and come up with a strategy and a 5-year plan to evangelize those that are already in the Church and those that are not at church
 - v. Task force will meet once a month for eight months or so
 - vi. **ACTION: Provide a summary of the goals, outcomes and responsibilities of the Evangelization Task Force – Msgr Clay**
 - vii. **ACTION: Consider candidates for this task force. Invite, nominate or volunteer those who may be good to participate, including yourself. Consider multi-generations. Contact Msgr by Jan 31 with names – All PC**
7. Close
- a. Agree Actions and Owners
 - b. Closing Prayer – Msgr Clay
8. Next PC Meetings: Mar 7, Apr 18, Jun 6